

UNITED STATES DISTRICT COURT
OFFICE OF THE CLERK
SOUTHERN DISTRICT OF MISSISSIPPI
Jackson, Mississippi

April 23, 2015

Arthur Johnston
CLERK

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Jackson, MS 39201

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DIVISIONS
SOUTHERN at Gulfport
2012 15th Street, Suite 403
Zip 39501

Eastern at Hattiesburg
701 Main St., Suite 200
Zip 39401

Northern and Western at Jackson
501 E. Court St., Suite 2.500
Zip 39201

RE: Multifunction Device for use at the Jackson Federal Courthouse

RFQ Number 2015MFD1

To Prospective Bidders:

The United States District Court for the Southern District of Mississippi is seeking to purchase a color multifunction device to be used by staff. The purchased MFP will be located at the Jackson Federal Courthouse in Jackson, Mississippi.

Features required:

- Provide copy, scan, print and fax services
- Provide two paper trays with 500 sheet minimum paper capacity
- Provide one paper tray with 2000 sheet minimum paper capacity
- Provide one multi-usage tray with 100 sheet minimum paper capacity
- Provide copy resolution of 600 X 600 dots per inch
- Provide print resolution of 1,200 X 1,200 dots per inch
- Provide print and copy speeds faster than 40 pages per minute
- Provide support for standard PCL and Adobe Postscript printing systems
- Quantity Indicator display up to 999 pages
- Minimum 10" high resolution tilting touch-screen display for menu navigation
- Provide duplex options
- Provide finisher with stapling
- Provide the ability to print PDFs and other file types using a USB drive or SD card at the device
- Provide network support for TCP/IP (IPv4, IPv6),
- Ethernet 1000Base-T network interface and integrated wireless networking support
- Provide user authentication features for authority groups
- Provide AES (Advanced Encryption Standard) 256-bit encryption)
- Network scanning options - Email, Desktop, FTP, Network Folders, USB, Fax and Internet Fax
- Energy Star compliance

Document Feeder

Original Capacity: 150 sheets

Original Size: 5.5" x 8.5" – 11" x 17" (A5 – A3)

Paper Weight:

Simplex: 11 – 34 lb. Bond (40 – 128 g/m²)

Duplex: 14 – 34 lb. Bond (52 – 128 g/m²)

Supported Paper Sizes

1st Paper Tray: 8.5" x 11" (A4)

2nd Paper Tray: 5.5" x 8.5" – 12" x 18", Envelopes

Bypass: Up to 12" x 18", Envelopes

Custom Sizes: Width: 3.5" – 12.6"

(90 – 320 mm), Length: 5.8" – 23.6"

(148 – 600 mm) Fax/Printer; 5.8" – 18"

(148 – 457 mm) Copy/Document Server

Supported Paper Weights

Standard Trays: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m²)

Bypass Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m²)

Duplex Unit: 14 – 68 lb. Bond/142 lb. Index (52 – 256 g/m²)

Paper Types

Plain, Recycled, Letterhead, Cardstock, Preprinted Paper, Bond Paper, High-Gloss Coated Paper, Color Paper, Envelopes, Labels* & OHP*

*Bypass Tray Only

Operating Systems Supported

Windows 7/8/Server 2003/Server 2008/Server 2008R2/Server 2012

Optional support for the following features

Hole punching, automated stapling and paper folding

Cloud portal to allow easy storage and retrieval of documents via connectivity to the Internet.

Web Browser feature to allow easy access to web-based information and applications.

Bidders will provide optional line item pricing to show the cost for a maintenance contract and explain what labor, parts, and supplies are covered under the contract.

Bidders will show proof of factory trained technicians who reside within a twenty-five mile radius of the courthouse.

Bidders will have technicians who are factory trained on the copier sold and can respond to a service call within a four hour service window. The normal working hours for the court are Monday through Friday from 8:00 am to 5:00 pm

Bidders are asked to provide customer references for their company or their technicians which may be applicable.

This is a request for Open Market Pricing. A firm-fixed price award will be made based on a lowest priced, technically acceptable offer. The award will be made on Monday, May 5th. Bids will be due in before 3:00 pm central time on Friday, May 1st. Printed copies of bids must be mailed to the addresses listed below.

United States District Court
Southern District of Mississippi
501 East Court Street, Suite 2.500
Jackson, MS 39201
Attn: Melvin Sawyer, IT Manager

In addition, electronic copies of submitted bids must be sent to the email address listed below. The subject line of the email message containing bids must contain only the words "JFC Copier Solicitation 2015."

Attn: Melvin Sawyer, Contracting Officer
Email: melvin_sawyer@mssd.uscourts.gov Telephone: (601) 608-4041

The Jackson Federal Courthouse is the physical service address for this solicitation.

Sincerely,

Melvin Sawyer