CJA 30 Hourly Worksheet

Case Number(s)_____

CJA Voucher Number(s)_____

Date	Brief Description of Services	Time and Services (Report all time in tenth-of-hour increments (e.g., 6 mins. = 0.1 hr)									
		In-Court Hearings	Interviews/ conferences with client	Witness Interviews	Consultation w/ Investigators and Experts	Obtain/ Review Court Record	Obtain / Review Documents and Evidence	Consult w/ Expert Counsel	Legal Research and writing	Travel	Other (specify)