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501 E. Court St., Suite 2.500 Zip 39201

UNITED STATES DISTRICT COURT  
OFFICE OF THE CLERK  
SOUTHERN DISTRICT OF  
MISSISSIPPI Jackson,  
Mississippi

ARTHUR JOHNSTON  
CLERK OF COURT

[Arthur\\_Johnston@mssd.uscourts.gov](mailto:Arthur_Johnston@mssd.uscourts.gov)

501 E. Court St., Suite 2.500  
Jackson, MS 39201

March 20, 2026

**RE: Request for Quotation – Microsoft Surface Devices  
RFQ # - 2026IT1**

This is a request for Open Market Pricing.

All items should be quoted F.O.B. Destination with inside delivery.

Quotes may be emailed to the address listed by March 27, 2026, at COB. Hand-carried quotes must be delivered by the same time at the Jackson Federal Courthouse, Jackson, MS, Suite 2.500, to the attention of Raven Ashley.

A fixed-price award under this RFQ will be made to the lowest-priced, technically acceptable offer. Delivery is desired no more than 14 days after receipt of the order. The Court is seeking Microsoft or an equivalent-value pricing for products meeting the specifications listed in the attachment.

Quotes and questions concerning this RFQ should be addressed to Raven Ashley at [raven\\_ashley@mssd.uscourts.gov](mailto:raven_ashley@mssd.uscourts.gov) or [keithfer\\_robinson@mssd.uscourts.gov](mailto:keithfer_robinson@mssd.uscourts.gov). Technical questions should be addressed to Keithfer Robinson at 601-608-4042. The delivery address for this purchase will be the Thad Cochran Federal Courthouse, Suite 2.500, Jackson, MS, 39201.

Sincerely,

Raven Ashley  
Contracting Officer

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
1	<p>Tablet – Same or similar to Microsoft Surface Pro 11– with built in card reader</p> <p>Condition: New</p> <p>Core Ultra 5 Processor</p> <p>Max Turbo Speed : 3.6 GHz</p> <p>Number of Cores : Quad-Core</p> <p>64-bit Computing</p> <p>Display</p> <p>Screen: 12.3” PixelSense™ Display</p> <p>Resolution: 2736 x 1824 (267 PPI)</p> <p>Aspect ratio: 3:2</p> <p>Touch: 10 point multi-touch</p> <p>Integrated Options Accelerometer, ambient light sensor, gyro sensor</p> <p>Dockable Yes</p> <p>Security Trusted Platform Module (TPM)</p> <p>Security Chip 2.0</p> <p>Features Studio Mode</p> <p>Included Accessories Power adapter</p> <p>Localization North America</p> <p>Dimensions &amp; Weight</p> <p>Dimensions 8.2”h x 11.3”w x 0.4”d</p> <p>Weight 27.16 oz</p> <p>Memory</p> <p>RAM (installed): 16GB</p> <p>RAM (max): 16GB</p> <p>RAM Technology: LPDDR5 SDRAM</p> <p>Audio</p> <p>Audio Input Type: Two microphones</p> <p>Audio Output Type: Stereo speakers</p>	30	Each	<i>(contractor will fill in)</i>	<i>(contractor will fill in)</i>

	<p>Sound Stereo speakers, two microphones Compliant Standards Dolby Audio Premium</p> <p>Communications Networking Protocol: 802.11a/b/g/n/ac/ax (Wi-Fi 6E) Networking Protocol: Bluetooth 5.1 Networking Protocol: IEEE 802.11ax</p> <p>Storage Main Storage 256 GB SSD</p> <p>Connections &amp; Expansion Interfaces USB 3.0   Mini DisplayPort   Headphone/microphone combo jack   Dock   SurfaceConnect Memory Card Reader Yes (microSD, microSDHC, microSDXC)</p> <p>Manufacturer Warranty Service &amp; Support Limited warranty - 1 year</p> <p>Battery Run Time Up to 13.5 hours</p> <p>Operating System OS Family: Windows 11 OS Provided: Windows 11 Pro</p>				
	<p>Surface Book Package Content: Docking Station AC Adpater Power Cord</p>				

2	Tablet keyboard – Same or similar to Microsoft Surface Pro 10 Keyboard with Pen Storage Color: Platinum Condition: New Compatibility Surface Pro Surface Pro 10 Series Interface - Magnetic Sensors - Accelerometer Dimensions 11.6 x 8.54 x 0.2" (295 x 217 x 5 mm) Weight 0.68 lb (310 g) Package Weight 1.1 lb	30	Each	<i>(contractor will fill in)</i>	<i>(contractor will fill in)</i>
3	Display Cables – Same or similar to C2G 3ft USB-C to DisplayPort Adapter Cable M/M - Black Condition: New Male USBC to Male HDMI Cord length: 3 feet	60	Each	<i>(contractor will fill in)</i>	<i>(contractor will fill in)</i>

\_\_\_\_\_  
Vendor's Name

\_\_\_\_\_  
Vendor's Phone Number/fax number/e-mail address

\_\_\_\_\_  
Vendor's Street Address

\_\_\_\_\_  
Vendor's City, State, and Zip Code

\_\_\_\_\_  
Signature of Person Authorized to Sign Quote

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name of Signatory

\_\_\_\_\_  
DUNS Number

\_\_\_\_\_  
Discount Terms or Net 30?  
period)

\_\_\_\_\_  
Delivery Date (if other than stated ARO)

**APPLICABLE JUDICIARY TERMS AND CONDITIONS**

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this contract: [Contracting officer check as appropriate.]

- Clause 2-35 F.o.b. Destination, Within Judiciary's Premises (JAN 2003)
- Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)
- Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)
- Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2013)
  
- Clause 6-85 Commercial Computer Software License (APR 2013)
- Clause 6-105 California E-Waste Fee (APR 2013)
- Clause 7-115 Availability of Funds (JAN 2003)

### **SUBMISSION OF QUOTE AND EVALUATION OF OFFERS**

1. The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation: [Contracting officer check as appropriate.] \_\_\_\_\_

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

### **Solicitation Provisions Incorporated by Reference**

- Provision 2-100, Brand Name or Equal (APR 2013)
- Provision 3-135, Single or Multiple Awards (JAN 2003)
- Provision 2-85C, Evaluation of Options Exercised at Time of Contract Award (JAN 2003)

### **Additional Solicitation Provisions**

- Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award an open market type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definitions.

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror’s relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror’s TIN.

(d) Taxpayer Identification Number (TIN): \_\_\_\_\_

TIN has been applied for.

TIN is not required, because:

Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the federal government.

(e) Type of organization:

sole proprietorship;

partnership;

corporate entity (not tax-exempt);

corporate entity (tax-exempt);

government entity (federal, state or local);

foreign government;

- international organization per 26 CFR 1.6049-4;
- other \_\_\_\_\_.

(f) Contractor representations.

The offeror represents as part of its offer that it is , is not,  51% owned and the management and daily operations are controlled by one or more members of the selected socioeconomic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
  - Black American
  - Hispanic American
- Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
- Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
- Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)  Individual/concern, other than one of the preceding.

(end)