

**UNITED STATES DISTRICT COURT  
FOR THE SOUTHERN DISTRICT OF MISSISSIPPI**

**Pro Se (Non-Prisoner)  
Consent & Registration Form to Receive Documents Electronically**

Pursuant to Fed.R.Civ.P. 5(b), and Fed.R.Civ.P. 77(d), L.U.Civ.R. 5(c) and the Court's Administrative Procedures for Electronic Case Filing, documents may be served through the court's transmission facilities by electronic means. Documents that are not permitted to be served electronically are pleadings that are to be served with process under Fed.R.Civ.P. 4.

I, \_\_\_\_\_, hereby consent to receive service of documents and notice of electronic filings via the Court's electronic filing system to the extent and in the manner authorized by the above rules and waiving the right to receive notice by first class mail pursuant to Fed.R.Civ.P. 5(b)(2)(D) and Fed.R.Civ.P.77(d).

I will promptly notify the court if there is a change in my personal data, such as name, address, and/or e-mail address. I will promptly notify the Court to request cancellation of electronic service.

*Litigants who have consented to receive documents electronically will be sent a **Notice of Electronic Filing (NEF)** via e-mail. Upon receipt of the notice, they are permitted **one "free look"** at the document by clicking on the hyperlinked document number. (Note that clicking on the longer case number will incur charges.) **The one "free look" will expire when the document is opened or 15 days from the date the notice was sent, whichever occurs first.** After the "free look" is used or expires, the document can only be accessed through PACER (Public Access to Court Electronic Records.) It is recommended that litigants establish a PACER account. This can be accomplished by visiting the PACER website at [www.pacer.gov](http://www.pacer.gov). PACER is an automated system that allows an individual to view, print, and download documents for a fee.*

My e-mail address is: \_\_\_\_\_

My case number is: \_\_\_\_\_

\_\_\_\_\_  
Printed name of Litigant

\_\_\_\_\_  
Signature of Litigant

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

Date: \_\_\_\_\_

\_\_\_\_\_  
Telephone Number

Mail this form to:  
Clerk, U. S. District Court, 2012 15<sup>th</sup> St., Suite 403, Gulfport, MS 39501